



INSTITUTIONAL ETHICS COMMITTEE, NDCH

Checklist for Protocol Submission (Dissertation / Short Studies / Research)

No	Document	Yes	Not Applicable (NA)	If pending, mention the date of submission	Checked by IEC, NDCH (S/NS)*
1	Covering Letter to Member Secretary requesting ethical clearance				
2	Approval letter from Head of Department, Academic Dean & Principal				
3	Project Submission Application Form for Initial Review for Clinical Trials				
4	Project Submission Application Form for In-Vitro / Survey Studies				
5	PROFORMA I (Short Studies And Research Protocol) With complete details				
6	PROFORMA II (Research Protocol Under Other Regulatory Body) With complete details				
7	Dr NTRUHS SYNOPSIS PROFORMA (required only for Dissertation/s to be submitted to DRNTRUHS) With complete details				
8	PROFORMA III (Continuing Review Form) (Applicable for Dissertation /Short Studies / Research exceeding 6 months / one year as per IEC Clearance Certificate) With complete details				
9	PROFORMA IV (Study Completion Report of Dissertation / Short Studies / Research)With complete details				
10	Informed consent document in English				
11	Informed consent documents in Regional language				
12	Participant Information Sheet in English on a separate sheet				
13	Participant Information Sheet in Regional language on a separate sheet				
14	Any other Documents submitted (please fill in the reverse)				

Please tick mark (✓) as applicable

*S-Submitted, NS – Not submitted